



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

MONDAY 22ND NOVEMBER 2021

AT 6.00 P.M.

PARKSIDE SUITE - PARKSIDE

MEMBERS: Councillors C.A. Hotham (Chairman), J. Till, S. J. Baxter, A. J. B. Beaumont, S. R. Colella, R. J. Deeming, R. J. Hunter, H. J. Jones, A. D. Kriss, P. M. McDonald and C. J. Spencer

AGENDA

1. Apologies for Absence and Named Substitutes
2. Declarations of Interest and Whipping Arrangements

To invite Councillors to declare any Disclosable Pecuniary Interests or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.
3. To confirm the accuracy of the minutes of the meeting of the Overview and Scrutiny Board held on 18th October 2021 (Pages 1 - 8)
4. CCTV Update - Environmental Services (Pages 9 - 12)
5. Finance and Budget Working Group - Update
6. Corporate Performance Working Group - Update
7. Task Group Updates

8. Worcestershire Health Overview and Scrutiny Committee - Update
9. Cabinet Work Programme (Pages 13 - 20)
10. Overview and Scrutiny Board Work Programme (Pages 21 - 28)
11. Pre-scrutiny - Financial Update Regarding Leisure Services

The covering report for this item is contains information that can be placed in the public domain. However, the appendices to the report contain exempt information and have been included at item 13.

12. To consider, and if considered appropriate, to pass the following resolution to exclude the public from the meeting during the consideration of item(s) of business containing exempt information:-

RESOLVED: that under Section 100 I of the Local Government Act 1972, as amended, the public be excluded from the meeting during the consideration of the following item(s) of business on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in Part I of Schedule 12A to the Act, as amended, the relevant paragraph of that part, in each case, being as set out below, and that it is in the public interest to do so:-

<u>Item No.</u>	<u>Paragraph(s)</u>
13	3

13. Pre-scrutiny - Financial Update Regarding Leisure Services (Exempt Appendices)

(Report to follow).

K. DICKS
Chief Executive

Parkside
Market Street
BROMSGROVE
Worcestershire
B61 8DA

12th November 2021

If you have any queries on this Agenda please contact
Jo Gresham

Parkside, Market Street, Bromsgrove, B61 8DA

Tel: (01527) 64252 Ext: 3031

Email: joanne.gresham@bromsgroveandredditch.gov.uk

GUIDANCE ON FACE-TO-FACE MEETINGS

Due to the current Covid-19 pandemic Bromsgrove District Council will be holding this meeting in accordance with the relevant social distancing arrangements for holding face-to-face meetings at a local authority.

If you have any questions regarding the agenda or attached papers, please do not hesitate to contact the officer named above.

GUIDANCE FOR ELECTED MEMBERS ATTENDING MEETINGS IN PERSON

In advance of the Committee meeting, Members are strongly encouraged to consider taking a lateral flow test, which can be obtained for free from the NHS website. Should the test be positive for Covid-19 then the Member should not attend the Committee meeting, should provide their apologies to the Democratic Services team and should self-isolate in accordance with national rules.

Members and officers are strongly encouraged to wear face masks during the Board meeting, unless exempt. Face masks should only be removed temporarily if the Councillor/ officer requires a sip of water and should be reapplied as soon as possible. Refreshments will not be provided by the venue, therefore Members and officers are encouraged to bring your own supply of water.

Hand sanitiser will be provided for Members to use throughout the meeting.

The meeting venue will be fully ventilated and Members and officers may need to consider wearing appropriate clothing in order to remain comfortable during proceedings.

ATTENDANCE BY MEMBERS OF THE PUBLIC

Members of the public will still be able to access meetings of the Overview and Scrutiny Board in person if they wish to do so. However, due to social distancing requirements to ensure the safety of participants during the Covid-19 pandemic there will be limited capacity and members of the public will be allowed access on a first come, first served basis. Members of the public in attendance are strongly encouraged to wear face-masks, to use the hand sanitiser that will be provided and will be required to sit in a socially distance manner at the meetings. It should be noted that members of the public who choose to attend in person do so at their own risk.

In line with Government guidelines, any member of the public who has received a positive result in a Covid-19 test on the day of a meeting should not attend in person and should self-isolate in accordance with the national rules.

Notes:

Although this is a public meeting, there are circumstances when Council might have to move into closed session to consider exempt or confidential information. For agenda items that are exempt, the public are excluded from the meeting.



INFORMATION FOR THE PUBLIC

Access to Information

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000 has further broadened these rights, and limited exemptions under the 1985 Act.

- You can inspect agenda and public reports at least five days before the date of the meeting.
- You can inspect minutes of the Council, Cabinet and its Committees/Boards for up to six years following a meeting.
- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
- A reasonable number of copies of agendas and reports relating to items to be considered in public will be made available to the public attending meetings of the Council, Cabinet and its Committees/Boards.
- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council's Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council's Constitution

at www.bromsgrove.gov.uk

This page is intentionally left blank

BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

18TH OCTOBER 2021, AT 6.00 P.M.

PRESENT: Councillors C.A. Hotham (Chairman), J. Till, S. J. Baxter, A. J. B. Beaumont, S. R. Colella, R. J. Deeming, M. Glass, R. J. Hunter, A. D. Kriss and P. M. McDonald

In Attendance: Councillor G. Denaro – Portfolio Holder for Finance and Enabling

Officers: Mr. J. Howse, Ms. D. Poole and Mrs B. Talbot

Democratic Services Officer: Mrs. J. Gresham

27/21

APOLOGIES FOR ABSENCE AND NAMED SUBSTITUTES

Apologies for absence were received from Councillor H. Jones and Councillor C. Spencer with Councillor M. Glass in attendance as named substitute.

The Chairman explained that he needed to leave the meeting at 6.45pm due to another engagement and that the Vice-Chairman would chair the meeting in his absence, if necessary.

28/21

DECLARATIONS OF INTEREST AND WHIPPING ARRANGEMENTS

There were no declarations of interest nor of any Party Whip.

29/21

TO CONFIRM THE ACCURACY OF THE MINUTES OF THE MEETING OF THE OVERVIEW AND SCRUTINY BOARD HELD ON 13TH SEPTEMBER 2021

The minutes of the Overview and Scrutiny Board meeting held on 13th September 2021 were submitted for Members' consideration.

Councillor R. Hunter requested that change be made to the previous minutes regarding the recommendation made in respect of the Bromsgrove Town Centre Management Strategy – 2021 Action Plan. He stated that it was his understanding that the recommendation was made as follows:

'that the Cabinet resolves to adopt the Bromsgrove Town Management Strategy – 2021 Action Plan and at the earliest opportunity that the relevant officers revisit the Town Centres with Ward Members and other interested parties to update the plan and offer support'.

This amendment was supported by the Board and the Democratic Services Officer present undertook to make the amendment.

RESOLVED that the minutes of the Overview and Scrutiny Board meeting held on 13th September 2021 be approved.

30/21

STAFF SURVEY

The Head of Business Transformation, Organisational Development and Digital Strategy introduced the update regarding the Staff Survey and informed Members that there had been delays experienced in administering the Staff Survey due to the Covid-19 pandemic and associated restrictions. However, planning was well underway for the next Staff Survey which was due to take place later in 2021.

The Human Resources & Development Manager provided further information to the Board and highlighted the following for Members' attention:

- Although some delays had been experienced for the full Staff Survey there had been a number of smaller surveys carried out over the course of 2021 in order to maintain regular contact with staff. Information on these smaller staff Surveys were considered during a Board meeting held in March 2021.
- The majority of the questions to be included in the next full Staff Survey would be the same as were included in previous surveys in order to provide consistency during the analysis. Members were advised that some questions would be included following discussions with CMT in order to provide some organisational specific focus.
- The Staff Survey would be administered and analysed by an external provider through the Local Government Association (LGA) and that the data collected would be undertaken at a level that ensured confidentiality however still allowed meaningful information to be gathered. It was envisaged that the information would be available early in 2022.
- Communications would be sent out during November to encourage staff to take part in the survey. Those members of staff

Agenda Item 3

Overview and Scrutiny Board
18th October 2021

who did not readily have access to IT equipment would be provided with alternative ways to complete the survey.

Following the presentation Members were invited to ask any questions arising from the report. In doing so Members were interested in understanding how many staff would be surveyed. It was stated that all 850 members of Council staff would be invited to complete the survey.

In respect of the survey questions, some Members were concerned that by including additional questions might compromise the outcome of the results. The Human Resources & Development Manager assured Members of the Board that, although there would be some service specific questions, there would be little room for modification of the questions by CMT and that the external provider would analyse the results to ensure impartiality when analysing the responses. Members were keen to see a copy of the final questions and officers undertook to provide them once they were available.

Members were also interested in the cost of the Staff Survey and whether this would be shared across both Councils. Officers were unsure as to the final cost of the of survey as it was not yet known whether the analysis undertaken would need to be significant or more high level. However, Members were assured by the Executive Director of Resources that a budget had been set to undertake surveys and that this would not be exceeded.

Some Members required further reassurance that this was the case and also that the Cabinet were fully aware of the expected costs of the survey. With this in mind, the following recommendation was made by the Board:

'the Cabinet are fully informed of the higher and lower cost of the Staff Survey.'

On being put to the vote the recommendation was agreed.

There was detailed discussion regarding whether it would be possible to split the responses received by Council so that a clearer picture could be established regarding those members of staff who worked solely at Bromsgrove District Council. It was thought by some members of the Board that despite Bromsgrove and Redditch Councils being separate, they operated under a shared service agreement and therefore it was important to fully understand how this affected staff rather than separating the data. Officers confirmed that it was not possible to split

the data as it could potentially compromise the confidentiality of the responses and make staff reluctant to take part. However, the following recommendation was made:

'that Cabinet seriously consider ways in which future Staff Surveys are split'

On being put to the vote the recommendation was lost.

RECOMMENDED that the Cabinet are fully informed of the higher and lower cost of the Staff Survey.

31/21

BUDGET FRAMEWORK REPORT

The Executive Director of Resources was welcomed to meeting in order to present the Budget Framework report. In doing so the following was highlighted for Members' attention:

- Due to a complex Budget for 2022, the prioritisation of resources and unprecedented levels of uncertainty, it was reported that the report provided an updated member engagement plan for the 2022/3 Budget and Medium-Term Financial Plan. The updated plan was being proposed as a result of previous requests from members of increased reasonable engagement from all Members when considering future budgets.
- Workshops would be offered to all Members in order to help them better understand Local Government finance and any potential changes to funding in the future. It was also hoped that these workshops would produce quality conversations with all Members in respect of future budget setting. This initiative was welcomed by most Members as an opportunity for increased reasonable engagement in the budget setting process.

The Chairman explained that this report seemed to outline a huge step forward in Budget setting for the future and looked forward to being able to contribute to the process in the coming years.

RESOLVED that the Budget Framework be noted.

32/21

LIBRARIES TASK GROUP - CABINET RESPONSE

At this point Councillor C. Hotham, left the meeting and Councillor J. Till chaired the remainder of the meeting in her role as Vice-Chairman.

Agenda Item 3

Overview and Scrutiny Board
18th October 2021

Councillor S. Colella presented the Cabinet Response to the Libraries Task Group in his role as Chairman of the Task Group.

During consideration of the item, he expressed that it was a disappointing response from the Cabinet, particularly in light of the hard work and effort that Members and Officers had put in during the investigation. He explained that all of the recommendations were rejected by the Cabinet, some on the basis that libraries were a Worcestershire County Council (WCC) or that some of the recommendations made were statutory duties undertaken by WCC and were already carried out during consultation processes. It was expressed by some Members that the response from Cabinet was not helpful when approaching the scrutiny process and that partnership working at County and District was important. It was reiterated that by Members of the Board that a possible solution to some of the Task Group recommendations might have been a letter or email sent to WCC requesting that they consider the possibility of undertaking the recommendations themselves, or perhaps some of the District Councillors who were also County Councillors might raise awareness at future WCC meetings.

Some Members also expressed that the response from Cabinet was brief and negative in tone and did not seem to have considered the ethos of the Task Group and the circumstances under which the Task Group investigation was carried out. As part of the investigation, Members had been reassured by WCC that, although there would be some changes experienced as part of the new strategy, the impact would not be at the detriment of Bromsgrove's Libraries. It was felt that this finding alone made the investigation worthwhile as it would alleviate anxieties from local residents across the District. Members were informed that the response had been supplied in a standard Democratic Services template that could be amended for future responses.

After a detailed debate regarding the resubmission of the Task Group findings to Cabinet it was proposed that the Task Group be reconvened with a view to presenting slightly amended recommendations for Cabinet's consideration. In addition to this it was noted that it would be useful to invite the Leader of the Council and the Portfolio Holder to a meeting of the group in order for them to be provided with the rationale of the investigation prior to its reconsideration at Cabinet. The Democratic Services Officer present undertook to make arrangements to recommence the process. Councillor S. Baxter expressed that she would be happy to sit on the Task Group and it was agreed that she would be included in any future meetings.

RESOLVED that the Libraries Task Group be reconvened in order to resubmit their report to Cabinet.

33/21

FINANCE AND BUDGET WORKING GROUP - UPDATE

In the absence of the Chairman a written statement in respect of the Finance and Budget Scrutiny Working Group was read out on his behalf by Councillor J. Till.

'A meeting was due to take place on 14th October 2021. The main agenda item was the final budget outturn for 2021-2021. Unfortunately, this was still to be finalised and so was withdrawn. The only other item due to be considered was the Budget Framework report which was moved to this evening's meeting. The Working Group therefore did not meet.'

RESOLVED that the Finance and Budget Working Group update be noted.

34/21

CORPORATE PERFORMANCE WORKING GROUP - UPDATE

Members were reminded that, at their last meeting, the Board had agreed the changes to the Terms of Reference of the Corporate Performance Working Group. The main change that was agreed was that substitute Members of the main Board would now be permitted to sit on the Corporate Performance Working Group at future meetings. It was also agreed that the Chairman of the Working Group would be required to be a Member of the main Overview and Scrutiny Board.

Nominations for the Chairman of the group were requested and Councillor J. Till proposed that she be elected chairman for the remainder of the municipal year. This nomination was seconded and on being put to the vote this was agreed.

The Democratic Services Officer present undertook to send out communications to the members of the Board and any named substitutes to establish interest in becoming members of the Working Group.

RESOLVED that Councillor J. Till be appointed Chairman of the Corporate Performance Working Group for the remainder of the municipal year.

35/21

TASK GROUP UPDATES

It was confirmed that, as agreed earlier in the meeting, the Libraries Task Group would be reconvened.

There were no further Task Group Updates.

RESOLVED that the Task Group Update be noted.

36/21

WORCESTERSHIRE HEALTH OVERVIEW AND SCRUTINY COMMITTEE - UPDATE

Councillor S. Baxter presented the update in respect of the Worcestershire Health Overview and Scrutiny Committee (HOSC) and reported that the Committee had met twice since the last meeting of the Board.

It was explained to Members that the first meeting that was held on 21st September 2021 and was predominantly concerned with discussions around Mental Health provision in the County. Members were informed that there had been challenges to Mental Health Services during the Covid-19 pandemic and associated lockdown however it was confirmed that services were still available for Child and Adolescent Mental Health Services (CAMHS), Adult Mental Health Services and Older Adult Mental Health Services.

In addition to this item, HOSC Members were presented with an update on Maternity Services in the County and the results of an inspection by the Care Quality Commission were shared with the Committee.

The second meeting of HOSC took place on 18th October 2021. This meeting was primarily concerned with Community ambulances and Primary Care (GP) Access within the County. Members were informed that there were concerns around the flow of ambulances around the County and the delays experienced in handover times. It was reported that although the services were continuing it had not always been possible to get a face-to-face appointment with a GP during the Covid-19 pandemic and there was a growing demand from patients for these to recommence more frequently.

Councillor S. Baxter also noted that there was work being undertaken in respect of Integrated Cares Systems and in particular place-based systems within local areas that involved a more local implementation approach. It was stated that the discussions were ongoing and that public consultations would be carried out in the future.

RESOLVED that the Worcestershire Health Overview and Scrutiny Committee Update be noted.

37/21

CABINET WORK PROGRAMME

The Democratic Services Officer present informed the Board that the following item which was due to be considered by the Board on 22nd November had been postponed.

- Declaration of Land Surplus to Requirement – Marsh Way, Catshill South, Peshurst Road, Sideslow and Foxglove Way

It was confirmed that the item would be monitored and would appear on the Overview and Scrutiny Board's Work Programme prior to its consideration at Cabinet.

RESOLVED that the Cabinet Work Programme be noted.

38/21

OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME

Members requested that an item in respect of CCTV be included on the Boards' Work Programme for consideration at a future meeting.

RESOLVED that the Overview and Scrutiny Board Work Programme be noted.

The meeting closed at 7.27 p.m.

Chairman

Briefing Note – Environmental Services use of Surveillance Cameras Monday 22 November 2021

Purpose

This briefing note has been compiled to update the Overview & Scrutiny Committee on the Council’s use of surveillance cameras to support environmental enforcement across the District to address fly tipping on the public highway.

Context

The Environmental Protection Act 1990 makes certain duty bodies legally responsible for keeping land which is under their control, and to which the public has access, clear of litter and refuse and their highways must be kept clean, as far as is practicable.

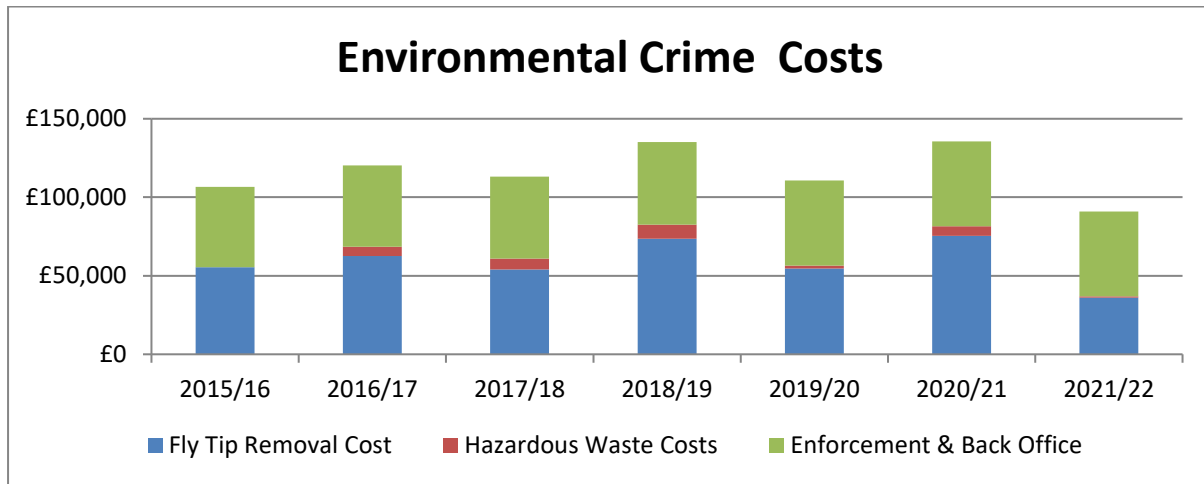
Bromsgrove District Council is the principal litter authority under the Act, and Worcestershire County Council are the Waste Disposal Authority responsible for arranging disposal of any waste collected by BDC as litter or fly tipping under this duty.

Residents and Businesses have a legal Duty of Care to ensure their waste is disposed of responsibly, and are liable if their waste is not managed this way and they can’t evidence that they have taken reasonable steps to ensure it will be. However, Fly Tipping is a national problem that has a significant cost for local authorities to deal with, requiring significant time and resources to manage each year.

Our Current Position

Below are the number of fly-tipping incidents dealt with by Bromsgrove District Council over the last 5 years.

	2017/18	2018/19	2019/20	2020/21	2021/22
Apr	114	248	199	135	182
May	155	170	215	239	112
Jun	91	203	164	297	131
Jul	88	213	216	202	102
Aug	190	168	96	231	147
Sep	62	173	101	237	103
Oct	79	93	89	202	56
Nov	85	208	62	92	
Dec	113	129	59	120	
Jan	181	164	101	155	
Feb	135	263	106	148	
Mar	178	192	86	240	
Total for Year	1471	2224	1494	2298	833



So far in 2021 we have had fly tipping on over 800 different locations, although the majority of these are along our northern borders, and the majority of these are attributed to informal waste collectors that operate through social media and word of mouth rather than fully licensed contractors. Referred to as "Man and Van" incidents, these are driven by individuals who will arrange to take waste from residents for a small cost, and rather than dispose of it responsibly – which would cost money, they dispose of it illegally to maximise their profit.

Environmental Services have used basic surveillance cameras to identify some of those responsible in recent years, and secured convictions of 3 offenders who all operated this type of arrangement.

In 2020 the service significantly increased the use of warning signs across the district in response to an increase in fly tipping (a picture seen nationally), and in 2021 the service invested in more advanced camera systems to improve our evidence gathering capabilities, which have been used to secure the following:

- ▶ 25 Current Live Cases being investigated for further action
- ▶ 11 FPN's issued so far this year
- ▶ 1 CPN issued this year
- ▶ 4 Cases ready to progress to court
- ▶ Stop and Search project agreed with Police for Waste Carriers License Checks (Date TBC)

We have recently submitted a Joint bid with Wyre Forest District Council through the Community Safety Partnership for funding from the Police Crime Commissioner to support tackling fly-tipping on private land, and have secured £22,000 to support that project for two years using a combination of additional covert cameras, signage and guidance for landowners. We have now received notification that our bid has been successful, and we will now progress that project with a view to a public launch once equipment and arrangements have been finalised.

Next Steps

- ▶ Mirror campaigns of neighbouring LA's to present a consistent message
- ▶ Publicise our actions in neighbouring areas such as South Birmingham to increase awareness in the areas much of this fly tipping originates
- ▶ Work up a Communications plan regarding fly tipping and householder's liability for waste to launch in 2022
- ▶ Raise the risk profile for "man and van" type operations through further signage, enforcement action, and publicity
- ▶ Arrange for direct access to Police National Computer to speed up investigations.
- ▶ Further use and expansion of Camera technology under RIPA, with associated funding bids linked to ability to resource them.
- ▶ Review Penalty Charges to increase impact

This page is intentionally left blank

CABINET LEADER'S WORK PROGRAMME

1 DECEMBER 2021 TO 31 MARCH 2022
(published as at 1st November 2021)

This Work Programme gives details of items on which key decisions are likely to be taken in the coming four months by the Council's Cabinet

The Work Programme gives details of items on which key decisions are likely to be taken by the Council's Cabinet, or full Council, in the coming four months. **Key Decisions** are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided, alternatively you may write to the Head of Legal, Equalities and Democratic Services, Parkside, Market Street, B61 8DA or e-mail: democratic@bromsgroveandredditch.gov.uk

The Cabinet's meetings are normally held every four weeks at 6pm on Wednesday evenings at Parkside. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527 881443) to make sure it is going ahead as planned. If you have any queries Democratic Services Officers will be happy to advise you. The full Council meets in accordance with the Councils Calendar of Meetings. Meetings commence at 6pm.

CABINET MEMBERSHIP

Councillor K J May	Leader of the Council and Portfolio Holder for Economic Development, the Town Centre and Strategic Partnerships
Councillor A. Kent	Deputy Leader and Portfolio Holder for Planning and Regulatory Services (including Governance/Policy and Performance/HR)
Councillor S Webb	Portfolio Holder for Strategic Housing and Health and Well Being
Councillor G. N. Denaro	Portfolio Holder for Finance and Enabling
Councillor M Sherrey	Portfolio Holder for Environmental Services
Councillor P Thomas	Portfolio Holder for Leisure, Cultural Services and Community
Councillor M Thompson	Portfolio Holder for Climate Change

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
2022/23 Budget and Medium Term Financial Plan - Update Key: No	Cabinet 19 Jan 2022		Report of the Executive Director, Finance and Resources	Chris Forrester, Head of Financial and Customer Services, James Howse, Executive Director Finance Tel: 01527 881673, Tel: 01527 881205 Councillor G. N. Denaro
Bromsgrove response to South Staffordshire Preferred Option Local Plan Key: No	Cabinet 19 Jan 2022 Council 26 Jan 2022		Report of the Head of Planning, Regeneration and Leisure Services	Mike Dunphy, Strategic Planning and Conservation Manager Tel: 01527 881325 Councillor A. D. Kent
Bromsgrove Town Centre Regeneration - Land at the Dolphin Centre Key: Yes	Cabinet Not before 19th Jan 2022 Council Not before 26th Jan 2022		Report of the Head of Planning, Regeneration and Leisure Services	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192 Councillor K. J. May

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Bromsgrove Town Centre - Market Hall and Windsor Street sites Key: Yes	Cabinet Not before 19th Jan 2022		Report of the Head of Planning, Regeneration and Leisure Services	Ostap Paparega, Head of North Worcestershire Economic Development and Regeneration Tel: 01562 732192 Councillor A. D. Kent
Council Tax Base 2022/23 Key: No	Cabinet 19 Jan 2022 Council 26 Jan 2022		Report of the Head of Finance and Customer Service	Chris Forrester, Head of Financial and Customer Services Tel: 01527 881673 Councillor G. N. Denaro
Fees and Charges 2022/23 Key: No	Cabinet 19 Jan 2022 Council 26 Jan 2022		Report of the Executive Director, Finance and Resources	Chris Forrester, Head of Financial and Customer Services, James Howse, Executive Director Finance Tel: 01527 881673, Tel: 01527 881205 Councillor G. N. Denaro

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Flexible Homelessness Support Grant and Homelessness Reduction Grant 2022/23 Key: No	Cabinet 19 Jan 2022		Report of the Head of Community and Housing Services	Judith Willis, Head of Community and Housing Services Tel: 01527 64252 Ext 3284 Councillor S. A. Webb
Finance Monitoring Quarter 2021/22 Key: No	Cabinet 19 Jan 2022 Council 26 Jan 2022		Report of the Executive Director, Finance and Resources	Chris Forrester, Head of Financial and Customer Services, James Howse, Executive Director Finance Tel: 01527 881673, Tel: 01527 881205 Councillor G. N. Denaro
Growth Options for Garden Waste Service Key: No	Cabinet 19 Jan 2022		Report of the Head of Environmental and Housing Property Services	Matthew Austin, Environmental Services Manager Tel: 01572 882537 Councillor M. A. Sherrey

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Treasury Management and Investment Strategy Key: No	Cabinet 19 Jan 2022 Council 26 Jan 2022		Report of the Head of Finance and Customer Services	James Howse, Executive Director Finance Tel: 01527 881205 Councillor G. N. Denaro
Independent Remuneration Panel Report 2022/23 Key: No	Council 26 Jan 2022		Report of the Head of Legal, Democratic and Property Services	Darren Whitney, Electoral Services Manager Tel: 01527 881650 Councillor G. N. Denaro
Appointment of External Auditors Key: No	Council 23 Feb 2022		Report of the Executive Director of Corporate Resources	James Howse, Executive Director Finance Tel: 01527 881205 Councillor G. N. Denaro

Page 17

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Council Tax Resolutions 2022/23 Key: No	Cabinet 16 Feb 2022 Council 23 Feb 2022		Report of the Executive Director, Finance and Resources	Chris Forrester, Head of Financial and Customer Services, James Howse, Executive Director Finance Tel: 01527 881673, Tel: 01527 881205 Councillor G. N. Denaro
Decarbonisation of the Council Fleet Key: No	Cabinet 16 Feb 2022 Council 23 Feb 2022		Report of the Head of Environmental and Housing Property Services	Kevin Hirons, Environmental Services Manager Tel: 01527 881705 Councillor M. A. Sherrey
2022/23 Budget and Medium Term Financial Plan (including Capital Programme) Key: No	Cabinet 16 Feb 2022 Council 23 Feb 2022		Report of the Executive Director, Finance and Resources	Chris Forrester, Head of Financial and Customer Services, James Howse, Executive Director Finance Tel: 01527 881673, Tel: 01527 881205 Councillor G. N. Denaro

Decision including Whether it is a key Decision	Decision Taker Date of Decision	Details of Exempt information (if any) and information explaining why items have been postponed (where available)	Documents submitted to Decision Maker / Background Papers List	Contact for Comments
Pay Policy Statement 2022/23 Key: No	Cabinet 16 Feb 2022 Council 23 Feb 2022		Report of the Human Resources and Development Manager	Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 Councillor G. N. Denaro
Priorities Strategy Key: No	Cabinet 30 Mar 2022 Council 20 Apr 2022		Report of the Head of Business Transformation, Organisational Development and Digital Strategy	Rebecca Green, Policy Manager Tel: 01527 881616 Councillor G. N. Denaro
Financial Monitoring Report 2021/22 Quarter 3 Key: No	Cabinet 30 Mar 2022 Council 20 Apr 2022		Report of the Executive Director of Resources	Kate Goldey, Financial Services Manager Tel: 01527 881208 Councillor G. N. Denaro

Page 19

This page is intentionally left blank

OVERVIEW AND SCRUTINY BOARD

WORK PROGRAMME

2021/2022

RECOMMENDATION:

That the Board considers and agrees the work programme and updates it accordingly.

ITEMS FOR FUTURE MEETINGS

Date of Meeting	Subject	Additional Information
22 nd November 2021	CCTV Update – Environmental Services	Requested at the meeting held in October 2021
	Pre-scrutiny - Financial Update Regarding Leisure Services	Due to be considered at Cabinet on 24 th November 2021
	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
	Overview and Scrutiny Work Programme	
17 th January 2021	Pre-scrutiny - Bromsgrove Town Centre Regeneration - Land at the Dolphin Centre	Due to be considered at Cabinet not before 19 th January 2022
	Pre-scrutiny - Bromsgrove Town Centre Regeneration – Market Hall and Windsor Street	Due to be considered at Cabinet not before 19 th January 2022
	CCTV Update	Requested at the meeting held in October 2021
	Community Safety Partnership – Annual Update	
	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
14 th February 2022	Mileage Benchmarking Update	
	Decarbonisation of the Council Fleet	
	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
28 th March 2022	Fireworks – Motion – Follow up on progress	
	Working Group Updates	

	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	
25 th April 2022	Working Group Updates	
	Any Task Group Updates	
	WCC Health Overview & Scrutiny Committee – update from Representative	
	Cabinet Leader’s Work Programme	

Items for consideration in 2021-22

- Declaration of Land Surplus to Requirement – Marsh Way, Catshill South, Penshurst Road, Sideslow and Foxglove Way – pre-scrutiny
- Strategic Transport Assessment
- Homelessness – Post Covid (including Homelessness - The Overview and Scrutiny Board could revisit recommendations made by a previous Task Group on this subject)

Items for consideration in 2022-23

- Decarbonisation of the Council Fleet

Areas Identified at the Work Programme Planning Event held on 5th June 2019 and to be scheduled into meetings on an as and when basis

Potential Areas for further investigation

- Public Transport / Bus Routes / Community Transport - Members agreed that this subject should be reviewed by a Task Group. The review could focus on public transport provision in rural areas and would require Members to consult with both the bus companies, Worcestershire County Council and BURT.
- Affordable and Social Housing Task Group - This review could focus on the accommodation provided by social housing organisations, planning enforcement and housing development controls and the impact of planning on the green belt.

When considering topics for investigations Members may wish to take into account the Council's Strategic Purposes as detailed below:



Run & grow a successful business

What does this mean to me?

Businesses choose to come to Bromsgrove & grow here, providing services & jobs.

Further development enhances the town & district centres as places that people want to visit.

Improved connectivity makes life easier, whether that's on the roads or online.

Why?

As an entrepreneurial area, supporting business is incredibly important for the District. Through North Worcestershire Economic Development & Regeneration we will continue to support new businesses. We will also work with established companies within the District to help them grow & flourish.

We are committed to making the Town & district centres places that residents & visitors can enjoy & that attract a variety of businesses.



Priority: Economic development & regeneration

We will:

Consult businesses to understand current needs & growth plans, working with partners to support business growth.

How we will measure it:

- Number of businesses engaged through the consultation
- Number of existing businesses supported to grow & develop

Work & financial independence



What does this mean to me?

There are more opportunities for young people, with the right skills for local businesses.

Money management support will help to reduce debt & increase financial confidence.

People get the benefits they are entitled to, when they need them.

Why?

The economic picture for Bromsgrove District is positive, with consistently low unemployment. However, the Indices of Multiple Deprivation 2015 (specifically income, employment & education indicators) show there were issues, particularly in parts of Charford & Sidemoor.

We will support our residents to access work opportunities in new industries, focusing on the skills agenda. We will also work with residents to help them manage their money & access the right benefits.



Priority: Skills for the future

We will:

Undertake a skills audit with partners & work together with them to address any gaps.

How we will measure it:

- Number engaged through the skills audit.



**Live independent,
active & healthy lives**

**What does this
mean to me?**

People are supported to maintain a healthy lifestyle.

Communities & individuals feel less isolated.

There are more positive things to do through improved access to sport & cultural activities.

Why?

Whilst the health of people in Bromsgrove District is generally good, health priorities include improving mental well-being, increasing physical activity & ageing well. Increasing numbers of people living with reduced mobility, dementia & diabetes are an issue for the District. Through the Bromsgrove Partnership, Bromsgrove District Council will continue to play its part in addressing these issues.

We also want to enhance sport & cultural opportunities in the District, which will have health & social benefits.



**Priority: Improving
health & well-being**

We will:

Support targeted activities for healthy lifestyles.

How we will measure it:

- Number of people accessing targeted activities
- Number of people with diabetes
- Number of people who have had a stroke

Affordable & sustainable homes



What does this mean to me?

More affordable & appropriate homes become available.

Private tenants have homes which are safe & tenancies which are secure & affordable.

Homes can adapt to changes in circumstances & are increasingly energy efficient.

Why?

Bromsgrove has the highest level of home ownership in Worcestershire, & the smallest private rented sector in the county; demand for housing within the district has had a significant impact on property prices.

Access to affordable housing is recognised as an issue, as is ensuring homes are sustainable into the future.



Priority: A balanced housing market

We will:

Develop & implement a District Housing Strategy.

How we will measure it:

- Number of affordable homes (commitments & completions)

Communities which are safe, well-maintained & green



What does this mean to me?

Crime & anti-social behaviour reduces even further & the fear of crime also starts to decrease.

The district is well-maintained & people feel involved in keeping it clean.

It's easier to recycle more & reduce waste going to landfill.

Why?

Bromsgrove District Council has committed to playing its part in addressing the impact of climate change; from work to increase recycling to support to reduce fuel poverty, a **green thread** runs throughout this Council Plan.

It is important to ensure that Bromsgrove remains attractive for everyone, & our Place Teams, in partnership with local communities, provide a strong service across the District.

The District is a low crime area; through the North Worcestershire Community Safety Partnership we continue to work hard to address the causes of crime & anti-social behaviour & to support victims.



Priority: Reducing crime & disorder

We will:

Target the causes of crime affecting the night-time economy.

How we will measure it:

- Anti-social behaviour reports in the Town & district centres
- Crimes in the Town & district centres

This page is intentionally left blank